



Cambridge City Council  
**Civic Affairs**

**Date:** Wednesday, 18 October 2023

**Time:** 5.30 pm

**Venue:** Committee Room 1 & 2, The Guildhall, Market Square, Cambridge, CB2 3QJ

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

**Agenda**

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes (Pages 3 - 4)
- 4 Public Questions
- 5 To consider recommendations of the Governance Reference Group 9 October 2023 Report to follow.

**Civic Affairs Members:** McPherson (Chair), Davey (Vice-Chair), Bennett, Healy, Sheil and Young

**Alternates:** Bick and Moore

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## **CIVIC AFFAIRS**

20 September 2023

5.30 - 6.05 pm

**Present:** Councillors McPherson (Chair), Davey (Vice-Chair), Bennett, Sheil and Young

### **FOR THE INFORMATION OF THE COUNCIL**

#### **23/26/Civ Apologies**

Apologies were received from Councillor Healy and the Independent Person Rob Bennett.

#### **23/27/Civ Declarations of Interest**

There were none.

#### **23/28/Civ Minutes**

The minutes of the meeting on 5 July 2023 were approved as a correct record and signed by the Chair.

#### **23/29/Civ Public Questions**

There were no public questions.

#### **23/30/Civ Freedom of Information, Data Protection and Transparency: Annual Report**

The Committee noted the report. The Chair asked that congratulations be passed onto the Information Governance Team for a good year.

#### **23/31/Civ Review of Governance Arrangements**

The Assistant Chief Executive introduced the report. The Committee noted that the dates for two future meetings of the Governance Reference Group had changed to 2 November and 11 December.

In response to questions the officers stated:

That the first date for a change to the council's electoral cycle to all-out elections would be May 2026.

That a change to its decision making system would take place to co-incide with the beginning of a Municipal Year.

The Chair suggested that it may be worthwhile for the Governance Reference Group to hold a workshop in November to discuss governance options and that the Chair would suggest this to the Deputy Leader (non-statutory).

Cllr Bennett asked if the external speaker session(s) could be recorded so that other councillors could tap into the subject.

**Resolved-**

To agree the terms of reference of the Governance Reference Group

To note the work programme and high level timeline

**23/32/Civ Calendar of Meetings 2024/25**

The committee noted that the calendar was indicative and may change dependent on the work of the Governance Reference Group and any adopted change to decision making.

It was likely that there would be additional meetings in February and May/June 2024 to consider the four day week pilot.

**Resolved**

To agree the 2024/25 indicative calendar, subject to the above proviso.

The meeting ended at 6.05 pm

**CHAIR**